



Public Meeting Minutes

Date: September 18, 2023
Time: 6:00 PM Regular Meeting
Location: HYBRID: Zoom Meeting / Battle Ground Community Library

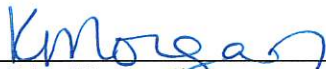
<p>Call to Order Vice Chair Dugan, called the regular meeting to order.</p> <p>Attendees <u>Board Members In-Person:</u> Megan Dugan, Penny Love-Henslee, Marie Coffey, Mary Ann Duncan-Cole <u>Board Members Virtual:</u> Olga Hodges <u>Board Members Absent:</u> Kristy Morgan, Vikram Kotwani <u>FVRL Team:</u> Interim Executive Director, Justin Keeler; Executive Assistant, Rhonda Kay Calkins; Public Services Director, Ruth Shafer; Finance Manager, Attar Bhargal; Branch Manager, Elizabeth Moss, IT Specialist, Mike Smetana <u>Guests:</u> Battle Ground Branch Manager, Holland Christie</p>	6:00 PM
<p>Agenda Approval Motion: Penny Love-Henslee 2nd: Mary Ann Duncan-Cole The motion carried unanimously.</p>	6:00 PM
<p>Chair Announcements – No Announcements</p>	6:01 PM
<p>Public Comments Katherine Gardner: FVRL Collection Policy Gabrielle Gilbert: Supporting the Libraries Diverse Programming Wendi Moose: Comments at board meetings Carol Keon: Censorship and Inclusivity Bev Jones: Keeping the right for all to choose all books Louise Tucker: Library support – thanks! Margo Logan: Book Donations Anna: DQSH Tiffany Heine: DQSH Justin Allen: DQSH Phillip Kroncbusch: Library Comment Period Randy Schmidt: DQSH Sara Wu: Censorship Nick Nelson: Goldendale library appreciation</p>	6:01 PM
<p>Reports</p>	
<p>Battle Ground Branch Report: Holland Christie Update on the Battle Ground and Yacolt library activities.</p>	6:29 PM
<p>Public Services Report: Ruth Shafer Update on the Public Service activities throughout the district.</p>	6:51 PM
<p>July Financial Statements:</p>	6:58 PM



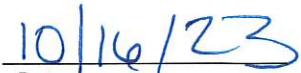
Attar Bhargal discussed July 2023 financial statements.	
Consent Agenda Vice Chair Dugan, asked for a motion to approve the Consent Agenda. Motion: Mary Ann Duncan-Cole 2nd: Marie Coffey Motion carried unanimously.	7:02 PM
FVRL Expenditure Approval: Reviewed by Penny Love-Henslee attested that she reviewed the August expenditures and found them in order.	7:03 PM
Business	
Secretary of the Board Expectations: Vice Chair, Megan Dugan Vice Chair Dugan discussed the expectations of the secretary for the Board of Trustees. Vice Chair Dugan explained we had a change in our best practices on how meeting minutes would be recorded. Vice Chair Dugan explained the prior process: Ms. Calkins takes the initial notes, sends them to the Executive Director for review. The new process is to take this off the plate of the Executive Director and to have the Board Secretary do the role. The Board Secretary stated they were horrified and not excited to do the task. Vice Chair Dugan clarified that Ms. Calkins would still be taking the notes, and the Board Secretary would be reviewing them before they go in the packet. Interim Director Keeler stated it is not to be an onerous duty of the Board Secretary, but to have more ownership from the Trustees over the minutes of their meetings. Ms. Hodges asked if it is within the secretary's role to modify minutes. Secretary Duncan-Cole stated they would note what was missing between both notes and then address the corrections needed. Ms. Hodges thinks one of the reasons why they are modifying this is because there was a process that we were not aware of or consent to where the minutes were being grossly manipulated and information was left out/changed. This is why we are wanting the minutes to go to the board secretary. If there is something you would like edited/removed we should consider crafting an email and getting all eyes on it. We do not want to experience the past issues again. Secretary Duncan-Cole stated they would do their best. Ms. Hodges is confident Ms. Calkins can take accurate notes. Vice Chair Dugan closed this discussion after no further questions/comments.	7:04 PM
Foundation Relationship and MOU: Interim Executive Director, Justin Keeler Interim Director Keeler provided an update on the current relationship with the FVRL Foundation. There has been a commitment to meet weekly to discuss priorities with the Executive Director of the Foundation. They will begin the process of collaborating to get the MOU to a place where both parties could agree to it. The two largest priorities are getting the Woodland project completed which is scheduled for late 2024. Second is providing Washougal the library they have needed for quite some time. The Foundation Executive Director informed us that two-million grant with the Department of Commerce has been approved. Interim Director Keeler would like time to build the relationship. Ms. Love-Henslee commented that she is delighted to hear there are weekly meetings in place and that the grant has been approved. It is a wonderful thing for the Foundation and library to be working together.	7:08 PM
Surplus Authorization Request: Interim Executive Director, Justin Keeler Director Keeler stated there is a cart designed for the use of outreach purposes that is broken. The vendor who provided the cart to us and our Facilities department are unable to repair it. It is currently located at our former Operation Center building. We would like the board's approval to mark it as surplus which will then allow us to sell it for market value, if any.	7:11 PM




<p>Resolution 2023-18 Surplus of Damaged Outreach Cart: Interim Executive Director, Justin Keeler Director Keeler presented Motion: Penny Love-Henslee 2nd: Mary Ann Duncan-Cole Motion carried unanimously.</p>	7:13 PM
<p>Board Comments: Penny Love-Henslee thanked Holland for the branch report. They enjoyed seeing the activities that took place for outreach particularly the summer program. They thanked Ruth Shafer for the great job they are doing. Looking at all the activities and new people we are reaching. Thank you! Olga Hodges thanked Holland for the great presentation. She noted that she sets a fantastic example at both branches she manages. I appreciate your leadership style. Also thanked Goldendale for providing her with a space to attend the board meeting. Appreciate staff coming together and coordinating to make things work out. Megan Dugan has recently visited the Cascade Park library this last weekend and see the newly remodeled courtyard. It was very cool with the fairy garden and mini-library. Thank you to everyone involved with it. It was great experience.</p>	7:23 PM
<p>Setting of next regular meeting: 6:00 PM (La Center Community Library/Zoom) Motion to adjourn meeting Moved: Mary Ann Duncan-Cole 2nd: Penny Love-Henslee Motion approved</p>	7:25 PM
<p>Adjournment</p>	7:26 PM



Kristy Morgan, Chair



Date



Megan Dugan (Oct 17, 2023 11:46 PDT)

Megan Dugan, Vice Chair

Oct 17, 2023

Date







2023-9-18 Meeting Minutes

Final Audit Report

2023-10-17

Created:	2023-10-17
By:	Rhonda Calkins (rcalkins@fvrl.org)
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"2023-9-18 Meeting Minutes" History

-  Document created by Rhonda Calkins (rcalkins@fvrl.org)
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-  Email viewed by mdugan@fvrl.org
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-  Signer mdugan@fvrl.org entered name at signing as Megan Dugan
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-  Document e-signed by Megan Dugan (mdugan@fvrl.org)
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