



**Public Meeting Minutes**

**Date:** August 21, 2023  
**Time:** 6:00 PM Regular Meeting  
**Location:** HYBRID: Zoom Meeting / Ridgefield Community Library

<p><b>Call to Order</b>  Vice Chair Dugan, called the regular meeting to order.</p> <p><b>Attendees</b>  <b>Board Members In-Person:</b> Megan Dugan, Penny Love-Henslee, Marie Coffey, Mary Ann Duncan-Cole  <b>Board Members Virtual:</b> Kristy Morgan, Olga Hodges  <b>Board Members Absent:</b> Vikram Kotwani  <b>FVRL Team:</b> Interim Executive Director, Justin Keeler; Executive Assistant, Rhonda Kay Calkins; Collection &amp; Technology Services Director, Lynne Caldwell; Human Resources Director, Lee Strehlow; Finance Manager, Attar Bhargal, Branch Manager, Elizabeth Moss, IT Specialist, Mike Smetana  <b>Guests:</b> Ridgefield Branch Manager, Sean McGill</p>	<p>6:00 PM</p>
<p><b>Agenda Approval</b>  Motion: Penny Love-Henslee  2nd: Mary Ann Duncan-Cole  The motion carried unanimously.</p>	<p>6:00 PM</p>
<p><b>Public Comments</b></p> <ul style="list-style-type: none"> <li>• Justin Allen: DQSH</li> <li>• Erin Smelser: Favorite writer – Gore Vidal</li> <li>• Janet Hedgepath: Support for library</li> <li>• Quill Onstead: DQSH</li> <li>• Wendi Moose: Support for FVRL</li> <li>• Gary Wilson: E-Rate</li> <li>• Doreen Turpen: Parents rights for all parents</li> <li>• Eunice Ingermanson: Censorship, etc.</li> <li>• David Slufy: Book, education, access to safe spaces</li> <li>• Nancy Halvorson: Library</li> <li>• Amy Lee: Censorship</li> <li>• Randy Schmidt: Pornographic materials</li> <li>• Nigel Cundy: Thank you; support of freedom of oppression</li> <li>• Norman Farrell: Support for safe and inclusive libraries</li> <li>• Jean Kent: Support of public libraries</li> <li>• Margo Logan: Book donations</li> <li>• Anna Nolen: DQSH</li> <li>• Gabrielle Gilbert: Censorship</li> <li>• Elizabeth Madriguel: Controversy and support to the board</li> <li>• Eureka Games: Censorship</li> </ul>	<p>6:06 PM</p>



<p><b>Executive Session: RCW 42.30.110 (1) – Personnel</b> Adjourned into Executive Session at 6:52 PM for 15 minutes. No action to be taken. Meeting restarted at 7:10 PM.</p>	6:52 PM
<b>Reports</b>	
<p><b>Ridgefield Branch Report: Sean McGill</b> Update on library activities around the District.</p>	7:10 PM
<p><b>June 2023 Financial Statements:</b> Attar Bhargal discussed June 2023 financial statements.</p>	7:31 PM
<p><b>Strategic Plan Update: Justin Keeler</b> Director Keeler provided an update on the district-wide strategic plan. Priorities: Library Staff, Community Members from Around the District, Partners from Different Agencies, Stakeholder Groups. Three of the four priority areas are equity, partnerships and connections. Equity: we will prioritize equity in all parts of our work. Some of those efforts have resulted in increased relationships with the Vancouver and Klickitat Hispanic and LGBTQ communities throughout the district and Gorge tribal communities. Mercy Core North West partnership providing Spanish language classes. PFLAG program, Reflecting Rainbows. Working on building better relationships with Gorge tribal communities. Equity committee continues to review policies and share them. Partnership priority was a big area to put effort into. OCP is almost done with the second part of training. The next level of training will be for branch managers and supervisors. Partnership best practices, to help better track partnerships across the district. Connection’s priority shows us working on continuing to better relationships with social services. Working with Columbia River Mental services at Vancouver and Cascade Park.</p>	7:34 PM
<b>Consent Agenda</b>	
<p><b>Amended Meeting Minutes: June 26, 2023</b> Vice Chair Dugan asked for a motion to approve the Amended June 26, 2023 meeting minutes. Motion: Penny Love-Henslee 2<sup>nd</sup>: Marie Coffey Motion carried unanimously.</p>	7:39 PM
<p><b>Meeting Minutes: July 17, 2023</b> Vice Chair Dugan asked for a motion to approve the July 17, 2023 meeting minutes. Board member Hodges opened the July 17, 2023 meeting minutes up for discussion. Board Chair Morgan asked Ms. Calkins the process of determining titles for public comments. Ms. Calkins discussed the process of doing meeting minutes, before, during and post-board meetings. Motion: Penny Love-Henslee 2<sup>nd</sup>: Mary Ann Duncan-Cole Motion carried unanimously.</p>	7:41 PM
<p><b>FVRL Expenditure Approval: Reviewed by Marie Coffey</b> Marie Coffey attested that she reviewed the July expenditures and found them in order. Vice Chair Dugan asked for a motion to approve the July expenditure review. Motion: Marie Coffey 2<sup>nd</sup>: Megan Dugan Motion carried unanimously.</p>	7:43 PM
<b>Business</b>	
<p><b>Foundation MOU Committee: Penny Love-Henslee</b></p>	7:45 PM



Penny Love-Henslee provided an update on the Foundation MOU Committee. They are working on a date to set up the meeting.	
<b>Facilities: Justin Keeler</b> Justin Keeler presented information on the close out of the union corner construction contract for the Grand Blvd. building. He presented <i>Resolution 2023-16, The Close Out Union Corner Construction Contract for Grand Blvd.</i> to the board for consideration. Motion: Mary Ann Duncan-Cole 2nd: Penny Love-Henslee Motion carried unanimously.	7:45 PM
<b>Personnel Committee: Olga Hodges</b> Board member Hodges provided an update to the Executive Director recruitment. They plan to go through the first round of applications at the end of the month (August). Mary Ann Duncan-Cole asked if there were consistent questions/worries from applicants. Lee Strehlow answered that the recruiter has not shared that information. They will be going through the first set of applications on August 31 with the personnel committee to see who will be in the virtual interviews.	7:47 PM
<b>Information Technology: Justin Keeler</b> Justin Keeler presented information on the Surplus Uninterrupted Power Supply (UPS). He presented <i>Resolution 2023-17: Surplus Uninterrupted Power Supply (UPS)</i> to the board for consideration. Chair Morgan asked how this process is different from how is it ok to sell this and bypass the regular process. Justin Keeler said this is the actual process. We are allowed dispose of these items once the board has declared them surplus. The surplus process is declaring the item as surplus. Chair Morgan replied with the board will approve this, then FVRL can move forward, sell the item and be done. Justin Keeler replied yes. Motion: Marie Coffey 2nd: Penny Love-Henslee Motion carried unanimously.	7:49 PM
<b>Board Comments:</b> Penny Love-Henslee thanked Sean McGill and Ridgefield for hosting the board meeting. Megan Dugan thanked Sean McGill, Ridgefield and the friends for everything.	7:51 PM
<b>Setting of next regular meeting: Date Time</b> (Battle Ground Community Library/Zoom) <b>Motion to adjourn meeting</b> Moved: This didn't happen 2nd: This didn't happen	7:53 PM
<b>Adjournment</b> <b>Approved:</b> This didn't happen	7:53 PM

  
Megan Dugan, Vice Chair

9/18/2023  
Date

  
Mary Ann Duncan-Cole, Secretary

9/18/2023  
Date