

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Board of Trustees Public Meeting Minutes

September 19, 2022

1. CALL TO ORDER

An Executive Session was held at 5:30pm and no decisions were made. The regular meeting was called to order at 6:02pm.

ATTENDEES:

Board Members Present: Jane Higgins, Megan Dugan, Kristy Morgan, Penny Love-Henslee, Olga Lumosky Hodges; *Virtual:* Mary Ann Duncan-Cole

Administrative Team: Amelia Shelley, Executive Director; Mary Abler, Deputy Director; Lee Strehlow, Human Resources Director; Lynne Caldwell, Collection & Technology Services Director; Dave Josephson, Facilities Director; Justin Keeler, Outreach & Community Partnerships Director; Tak Kendrick, Communications & Marketing Director; Attar Bhangal, Finance Manager; Special Guests: Holland Christie, Battle Ground Branch Manager; Rick Smithrud, FVRL Foundation Director; Recording: Sami Bretherton, Executive Assistant

2. AGENDA

MOTION: Megan Dugan moved and Penny Love-Henslee seconded approval of the agenda. The motion carried via roll call of Trustees present. Mary Ann Duncan-Cole joined the meeting online after the role was taken.

3. CHAIR ANNOUNCEMENTS

Welcome to Vikram Kotwani, new FVRL Trustee has been appointed by the City of Vancouver.

4. REPORTS

FVRL Organizational Report, Mary Abler

Abler reported out on the branch activities for the month as well as an update on the Strategic Plan.

Branch Report: Battle Ground Community Library, Holland Christie

Christie gave an overview of the activities of the Battle Ground Community Library and the Yacolt Community Library.

August Financial Statements, Attar Bhangal

Bhangal shared an overview of the August revenues and expenses.

FVRL Foundation Report, Rick Smithrud

Smithrud focused on 2022 highlights. Beaches Cash Back Day; Love Your Library event; Woodland Building Campaign; Novel Night, Authors & Illustrator Dinner and Silent Auction to be held on November 4, 2022.

5. CONSENT AGENDA

5.1 Minutes Approval – August 22, 2022 meeting

5.2 FVRL Expenditure Approval: Reviewed by Jane Higgins

5.3 Trustee Ethics and Responsibilities Policy

5.4 Board of Trustee Bylaws Policy

MOTION: Jane Higgins and Megan Dugan seconded approval of the consent agenda. The motion carried via roll call of Trustees present. Mary Ann Duncan-Cole was in attendance but having technical difficulties.

6. BUSINESS

6.1 Resolution 2022-15: Lyngsoe Contract closeout

Staff are asking for the Board of Trustees to authorize the closeout of the Lyngsoe Automated Material Handlers contract.

MOTION: Kristy Morgan and Penny Love-Henslee seconded approval of Resolution 2022-15. The motion carried unanimously via roll call.

6.2 Resolution 2022-16: Sale of Property

FVRL is subdividing the property that is the site for the new Woodland Community Library. The Board approved the surplus of the property at their June 2022 meeting after holding a public hearing. A public hearing will be held at the Woodland Community Library on October 3, 2022.

MOTION: Penny Love-Henslee and Kristy Morgan seconded approval of Resolution 2022-16. The motion carried unanimously via roll call.

6.3 Resolution 2022-17: Vancouver Community Library Carpet

FVRL ran a competitive process for carpet vendors submitting bids and selected Rubenstein as the company with the lowest bid. The construct includes carpet for four floors of the Vancouver Community Library building as well as a small amount of resilient flooring for elevators and multipurpose rooms. The estimate includes shipping and handling, delivery, installation and sales tax. We are estimating that the total cost for the final contract will be under \$560,000, all in.

MOTION: Kristy Morgan moved and Megan Dugan seconded approval of Resolution 2022-17. The motion carried unanimously via roll call.

6.4 Policy Committee: Placement of New Library Facilities– First Reading

The Policy Committee is reviewing two existing FVRL policies concerning the siting of new libraries; Purchase, Lease, Exchange, and Sale of Real Property, and Provision of Library Service to New Areas. We believe the two policies at a minimum could be combined, but we also believe there is an opportunity to look at our practices with an equity lens to address how library locations are selected and improve the criteria for considering a new location.

6.5 Finance Committee: Draft 2023 Budget

FVRL staff have submitted their draft 2023 budget requests to the Board. Trustees reviewed an outline of those items, any budget impact and recommendations.

7. CITIZEN COMMENTS

Written comments opposing Drag Queen Story Hour (DQSH) programming in the library were received from: Jim Judkins, Alan Ray, Jon Anderson, Dennis Fuqua, Tasha Dierck, Carrie Ruestig, Lori Judkins, Susan Courtney, Grant Schmitke

In person comments opposing DQSH programming in the library were received from: Vicky WinE, Denny Anderson, Gwen Gersage, Myrna Leiju, Jo Bryant, Gene Slagle, Randy Schmidt, Gary Wilson, Lori Bumala, Dawn Seaver

In person comments supporting DQSH programming in the library were received from: Mads Whitmarsh-Jones, Quill Onstead, Doreen Turpen

BOARD COMMENTS

Kristy Morgan noted that she reads all of the public letters and takes them seriously. She also noted that she liked and appreciated Rick Smithrud's FVRL Foundation presentation. Megan Dugan attended All Staff Day and gave appreciation to the staff for their work on putting the day of training together. Penny Love-Henslee also attended All Staff Day at FVRL and seconded Trustee Dugan's comments.

8. NEXT REGULAR MEETING

The next meeting is Monday, October 3, 2022 (Zoom/Woodland Community Library)

9. ADJOURNMENT

The meeting adjourned at 8:02 pm.

Approved:

Dorcas Jane Higgins
Dorcas Jane Higgins (Oct 20, 2022 12:49 PDT)
Jane Higgins, Chair

Oct 20, 2022
Date

Mary Ann Duncan-Cole
Mary Ann Duncan-Cole, Secretary

10/17/2022
Date